

• **OPTION 2**
Per day

Schedule: Monday to Thursday from **9:00 to 18:00** and Friday from **9:00 to 12:00** hours

This prices only include the use of a meeting room for all day (Monday to Thursday), you can purchase all the time and meeting rooms you may need.

9m2 - 800 USD
18m2 - 1,100 USD

Cost per person includes Vat and Tip

EXTRA COST

Audio and Video

TV Screen 42"	\$ 200.00 USD
Lap Top speakers	\$ 205.00 USD

Catering

Coffee Break	30 minutes	4 hours	8 hours
Traditional	\$ 13.00 USD	\$ 15.00 USD	\$ 21.00 USD
Executive	\$ 16.00 USD	\$ 18.00 USD	\$29.00 USD

Starting hour of service: _____

Date	September 26	September 27	September 28	September 29	September 30
Meeting Room number					
Meeting Room number					
Meeting Room number					

Meeting rooms number 5 and 6 are 18 square meters



• **OPTION 3**
Per event

Schedule: Monday to Thursday from **9:00 to 18:00** and Friday from **9:00 to 12:00** hours

This prices only include the use of a meeting room for all day (Monday to Thursday), you can purchase all the time and meeting rooms you may need.

9m2 - 800 USD
18m2 - 1,100 USD

Cost per person includes Vat and Tip

EXTRA COST

Audio and Video

TV Screen 42"	\$ 200.00 USD
Lap Top speakers	\$ 205.00 USD

Catering

Coffee Break	30 minutes	4 hours	8 hours
Traditional	\$ 13.00 USD	\$ 15.00 USD	\$ 21.00 USD
Executive	\$ 16.00 USD	\$ 18.00 USD	\$29.00 USD

Starting hour of service: _____

Date	September 26	September 27	September 28	September 29	September 30
Meeting Room number					
Meeting Room number					
Meeting Room number					

Meeting rooms number 5 and 6 are 18 square meters



• MEETING ROOM ORDER

Please return to: Business Travel Consulting

Email: **aperez@btcamericas.com, cpineda@btcamericas.com**

Company Name _____

Contact Person Name _____

Phone # _____

Fax # _____

Mobile # _____

Email _____

Date and/or Time _____ Meeting room number _____

Contact on Site _____ Mobile _____

Exhibitor Booth # _____

Payment Details:

- **Wire transfer to USD Bank Account.** Details are –

Bank Name: BBVA Bancomer

ABA code: BCMRMXMM XXX

Clabe: 012180001585206317

Bank clearing: JP Morgan NYC

Account Number: 0158520631

Swift Code: BCMRMCMM PYM

- **Wire transfer to EUR Bank Account.** Details are –

Bank Name: BBVA Bancomer, SA

Bank Address: Av. Paseo de la Reforma # 510 Colonia Juárez CP 06600 Delegación Cuauhtémoc, Ciudad de México

Clabe: 012180001041570956

Account Name: Business Travel Consulting, SA de CV

Account Number: 0104157362

Swift Code: BCMRMXMM

- Please charge my credit card, specify:

VISA

MASTERCARD

AMERICAN EXPRESS

Card N°: _____ Expiry date _____

CVV at the Back of the card _____ Amount _____

Name of cardholder _____

Signature & Company stamp _____ Date _____

TERMS OF CANCELLATION

Cancellations made 15 days or less before the date of delivery will be subject of 100% charge of the total amount.

